

Highland Malawi Trust

Minute of meeting at 9 Lochardil Place, Inverness on Wednesday 26th April 2017.

1. Present – Reay Macgill (Trustee), Brian Macgill (Trustee) Chrisanne MacLeod-Robertson (Trustee), Doug Morrison (Trustee).
2. Previous minute of 30/3/2017 were approved after amendment.
3. Matters Arising: It was agreed to keep circulating the 'Book of 500 Squares' as free squares remained.
4. Cash and banking
 - a. Reported cash at bank was £7,107.01 with outstanding commitments for transport of banana boxes of £810 and an unbanked donation received of £500.
 - b. Arrangement for the visit to Malawi by Reay and Chrisanne were discussed. After some discussion it was agreed to transfer a lump sum to Mr Lupia based on six or seven project quotations and requests already in hand. A figure of £3,500 (depending on conversion rate) would be transferred to the account of Gilbert Lupia. It was agreed to transfer £2,000 to a special account in the name of Reay Macgill which could be used via ATM while in Malawi. Any unused money would be returned to the trust account following completion of the visit.
 - c. The active signatories to the trust bank account would be checked / updated to include Doug Morrison.
5. Malawi Activity
 - a. There were project quotations in hand for Thandazga ; pig corral construction and Kitchen renovation; Chittata: pig corral renovation and Kitchen construction; Chamalaza: pig corral renovation and possible toilet building.
 - b. Recent emails with the local Water Board were inconclusive with respect to the unfinished borehole at Chamalaza but a request for financial help with a water pipe at Thandazga had been noted.
6. Fundraising and presentations
 - a. Strawberry tea date confirmed as Saturday 10th June 2017
 - b. A Hunger Lunch date proposed for Sunday 27th August 2017 at Crown Church.
 - c. Coffee Morning proposed for November - date to be confirmed after hall booked.
 - d. Burns Supper proposed for Saturday 27th January 2018 - arrangements in due course.
7. Publicity
 - a. There was satisfaction recorded with the latest updates by Doug to the web pages.
 - b. A newsletter article had been prepared by Chrisanne for insertion to Crown church Newsletter
8. Agreed Actions
 - a. Transfer of project funds to Malawi and to special bank account (Brian and Reay)
 - b. Update bank signatories (Brian, Reay and Doug)
 - c. Book hall for November Coffee Morning (Reay)
9. Proposed next meeting is on Wednesday 7th June 2017 at 9 Lochardil Place, Inverness at 7.30pm.

Signed: Reay Macgill

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