


Highland Malawi Trust

Minute of meeting at 9 Lochardil Place, Inverness on Tuesday 22nd Nov 2016.

1. Present – Reay Macgill (Trustee), Brian Macgill (Trustee) Chrisanne MacLeod-Robertson (Trustee).
Doug Morrison (Trustee).
2. Previous minute of Tuesday 26th Oct 2016 were approved.
3. Reported cash at bank was £2,626.38 with outstanding commitments of £233.30.
4. Matters Arising: (1) the letter written by HMT to Anne Stocks had been received. It was agreed that a cheque would be issued returning her donation should that be her choice. (2) Gilbert Lupia had received the latest funding grants following delays through changes to his banking details.
5. Malawi activity:
 - a. A quotation had been received for a winter feeding programme estimated at £1,400.
6. Fundraising and presentations
 - a. The Coffee Morning had been a success with further donations received on Sunday after church services yielding a final total of £1,150, a great result.
 - b. It was agreed that arrangements would be made to hold a Burns Supper on 28th January 2017. If held in the lower hall at the church, 60 people could be accommodated and tickets would be required with donations requested on the night.
 - c. Chrisanne proposed to stage an 'open day' at her house in Lewis during February 2017.
 - d. Reay proposed to hold an event in Thurso, perhaps a quiz, during March 2017.
 - e. The 'Book of 500 Squares' started at the Coffee Morning would continue until the end of April 2017.
7. Publicity - new photos from Gilbert Lupia and some taken at the Coffee morning would be inserted on the trust website. A news paragraph would be produced based on Mr Lupia's recent handwritten newsletter to HMT.
8. Other Business; it was agreed that a Christmas gratuity (c.£100) would be paid to Mr Lupia along with the Feeding Programme grant.
9. Agreed Actions
 - a. Transmit funding to Malawi- Brian & Reay
 - b. News updates (pictures/text) to be inserted on webpage - Reay & Doug
 - c. Church Hall to be booked for Burns Supper - Reay
 - d. Article for next Church Newsletter - Reay
10. Proposed date of the next meeting is Wednesday 22nd March 2017 at 9 Lochardil Place, Inverness.

Signed:



Signed:

