

Highland Malawi Trust

Minute of meeting at 9 Lochardil Place, Inverness on Thursday 30th June 2016.

1. Present – Reay Macgill (Trustee), Brian Macgill (Trustee) Douglas Morrison (Trustee).
Apologies: Chrisanne Macleod-Robertson.
2. Previous minute of Thursday 28th April 2016 were approved.
3. Reported cash at bank was £5,585.53 with estimated outstanding payment in respect of banana box transportation of £880.
4. Annual report and accounts: the report for the year to 31st March 2016 was tabled noting income generated of £4,236, payments totalling £6,052 and a carry forward cash balance of £4,590. The accounts were agreed and the annual return to OSCR would be completed subject to the accounts being independently examined.
5. Malawi activity
 - a. Some photographs had been brought back to Scotland from Malawi by Bob Baxter (Alba Aid). The new school desks had been completed and sited in the school classrooms.
 - b. An update on the water borehole project was outstanding.
 - c. After the next container of banana boxed were shipped it was agreed that there would be a suspension on the accumulation of knitted and other donated goods. This action was agreed as prudent consequential to the closure of the Raven Trust (Argyll) depot and the very limited facility available now to HMT at the depot in Dundee. The sending of goods to Malawi by banana box would be reviewed in due course.
6. Trust Website and publicity
 - a. It was reported that after some working dialogue with the current ISP the HMT website was now on an updated platform. The website appeared to be in good working order. Thanks extended to Doug.
 - b. Some new photos and a north of Scotland newspaper clipping would be uploaded to the site.
7. Fundraising and presentations
 - a. A booking has been made for a coffee morning to be held on 19th November 2016 at the Crown Church hall.
 - b. A request had been received from a supporter (Erin Gaughan) of HMT for a short report with photos to enable guests at her wedding to appreciate her intended donation to the trust in lieu of wedding 'favours'.
 - c. A presentation was being planned to trust supporters in Brora for autumn 2016.
8. Agreed actions
 - a. Brian will complete the annual report and accounts process to OSCR.
 - b. Doug will upload latest photos to the trust website.
 - c. Reay will send suitable material to Erin Gaughan.
9. Proposed date of the next meeting is Thursday 8th September 2016 at 9 Lochardil Place, Inverness.

Signed:

Brian Macgill

Signed:

Reay Macgill