

Highland Malawi Trust

Minute of meeting at 9 Lochardil Place, Inverness on Friday 19th February 2016.

1. Present – Reay Macgill (Trustee) Chrisanne Macleod (Trustee), Brian Macgill (Trustee). Apologies: Douglas Morrison (Trustee).
2. Previous minute of 23rd November 2015 were approved.
3. Matters arising from the previous meeting:
 - a. Emails to Mr Levi about the borehole project exacted no response. Next follow-up.
 - b. After emails with Mr Lupia grants had been paid for a feeding programme; transport; manufacture of school desks (first 50%) and for school fees.
 - c. Maintenance of a donated laptop was on hold pending further consideration.
4. Bank Account – statement balance is £5,438.95 as at 19/2/2016 with no outstanding bills.
5. Malawi activity
 - a. Further consideration was given to the prior request for refinements to the Nursery Building at Thandazga as well as the creation of a kitchen block for which quotes were required.
 - b. There was also and outstanding requests for vet medicine for pigs at each of the groups.
 - c. The request to fund the second 50% of the school desk order (60 double desks) along with transport costs of 76,000 MKW was agreed.
 - d. A request to grant fund training caregiver training for three members of the Chimalaza was agreed. The cost would be 3 x 40,000 MKW.
 - e. Laptop for Brown Lupia - after discussion it was proposed to explore the possibility of trading in the donated laptop against a refurbished model (perhaps Windows 7 at Re-boot).
6. Presentations and Fundraising
 - a. Reay and Chrisanne had delivered presentations: The Inverness Soroptimists and the Tomatin Church Guild. A total for £56.50 had been received in donations at these two events.
 - b. A date was set for the Strawberry Tea in 11th June 2016 at 6 Raasay Road.
7. Trust Website and web activity
 - a. New diary dates would be added in due course.
8. Agreed actions
 - a. Grants totalling 706,000 MKW to be transferred to agent Mr Lupia. If there was a need for vet medicines at the groups then extra grants would be added to the remittance total.
 - b. A quotation to be obtained for the Thandazga kitchen block.
 - c. Follow-up to be made on previous feedback about the borehole project progress.
9. Date of next meeting proposed to be held on Wednesday 27th April 2016 at 7.30pm

Signed:

Chrisanne Macleod

Signed:

Reay Macgill