

# Highland Malawi Trust

Minute of meeting at 9 Lochardil Place, Inverness, 6<sup>th</sup> Nov 2014

1. Present – Reay Macgill (Trustee) Chrisanne Macleod (Trustee), Brian Macgill (Trustee). Douglas Morrison (Trustee)
2. Previous minute of 12<sup>th</sup> June 2014, noted and approved.
3. Matters arising:
  - a. Borehole at Chamalaza –Contact was yet to be made by Mike Beresford (Zambesi Mission) with the Mzuzu Water Development Board.
  - b. Fertilizer – email back from Mr Lupia, with photos, confirmed that two bags had been delivered to each group in time for the Maize planting.
  - c. The Strawberry Tea which took place on Saturday 14th June had been a great success with over £1,500.
4. Bank Account
  - a. Balance was £2,455.27 at today's date, after allowing for outstanding sums for transportation of banana boxes.
5. Malawi activity
  - a. Borehole project estimated cost £3,300 to £3,800. It was hoped that a response from Dominic at Ungwero or from the Water Board would indicate progress.
  - b. It was noted that Ruth Niyondo had phoned with requests for financial assistance.
  - c. The first batch of fertiliser had been delivered. Slightly fewer bags had been purchased due to a cash shortage and higher (than expected) local distribution costs. The second batch would be needed by Groups later on in the growing season.
  - d. Feeding programme for 2014-15 would be prepared from quotes received at the end of November 2014. Grant of value c,£1,200 being sent out mid-December.
  - e. It was noted that Mr Lupia had still to find a job after losing his local employment as a taxi driver due to economic conditions in Malawi.
  - f. Banana boxes – there has been 195 boxes sent to Malawi this year to date.
6. Presentations
  - a. The following presentation dates (Powerpoint slides, video clips and narration) have been set as follows:
    - i. 22/11/2014 - Knit'n natter, Edinburgh
    - ii. 02/02/2015 – Bona Church Guild, Inverness
    - iii. 03/02/2015 – Daviot Church Guild, Inverness
    - iv. 10/03/2014 – Crown Church Guild, Inverness
  - b. Reference was made to presentations delivered recently in Thurso to West Church Guild, Dunnet WRI and Thurso Rotary all of which had been very well received.
7. Fundraising
  - a. Coffee Morning with stalls planned for 29/11/14.
  - b. Car boot sale (for any donated goods left over from Coffee Morning) on 30/11/14.
  - c. Quiz sheets – aim is to sell 200 by draw date of 22/12/14.
  - d. Dalneigh School – a sales stall.
  - e. Quiz night with cheese – at either Green Drive Hall or Raigmore Recreation Hall at an available date in March 2015.

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## 8. Website update

- a. There have been some email contacts received via the website which have been passed on to the appropriate Trustee.
- b. The latest photos received from Malawi have been put up to the website while older pictures removed to archive.
- c. It was agreed to put the Annual Report and Accounts on the Website.

## 9. HMRC – gift aid. Three more claims lodged after delays due to a request for a tax return.

## 10. Any other business

- a. An enquiry had been received from a UK national looking for sponsorship for herself. It was agreed that this was outwith the operating scope of our charity and Brian would respond by headed letter on behalf of the Trust.
- b. Local knitting group – further contact was agreed and Chrisanne would respond to Jo Irwin.

## 11. Date of next meeting will be Wednesday 3<sup>rd</sup> December 2014.

Signed: R MacCall

Signed: Brian Maguire