

# Highland Malawi Trust

Minute of meeting at 9 Lochardil Place, Inverness 28<sup>th</sup> November 2013

1. Present – Reay Macgill (Trustee) Chrisanne Macleod (Trustee), Brian Macgill (Trustee). Mr Douglas Morrison (Trustee)
2. Previous minute of 6<sup>th</sup> November 2013, noted and approved.
3. Matters arising:
  - a. The admission of Mr Douglas Morrison as a trustee was formalised by the signing of an extract minute duly witnessed.
  - b. The Annual Report and Accounts 2012-13 which had been signed by the examiner was duly approved and signed by the Trust and will be lodged with OSCR forthwith.
4. Fundraising programme:
  - a. Coffee Morning raised £857 and this was acknowledged as a good result with special thanks to everyone involved.
  - b. It was reported that the West Side primary school in Lewis has raised a sum of £1,050 which it has earmarked to donate to the Highland Malawi Trust.
  - c. A Wine and Cheese evening has been proposed for Saturday 15<sup>th</sup> March 2014, depending on the availability of Green Drive hall.
5. Grant funding
  - a. A re-quotation will be requested from the agent in Mzuzu in order to clarify exactly how much assistance is required to undertake the building of a new junior school room block at Thandazga. It was agreed in principle to support this project with a grant (estimated costs in the region of £4,100).
  - b. It was agreed to send Christmas sponsorship gifts to the volunteer teachers (five in total) at Chimalaza and Thandazga nursery schools at a cost of £250.
  - c. A quotation for foodstuff will be requested from the agent in Mzuzu in respect of a winter feeding programme to be run in January 2014 for all three supported nurseries.
6. Date of next meeting (to be confirmed) 23rd January 2014.

Signed: Reay Macgill

Signed: Brian Macgill