

Highland Malawi Trust

Minute of meeting at 9 Lochardil Place, Inverness 17th May 2013

1. Present – Reay Macgill (Trustee) Chrisanne Macleod (Trustee), Brian Macgill (Trustee).
2. Previous minute of 5th November 2012, noted.
3. Matters arising:
 - a. Current funds at bank reported £5,505 with outstanding lodgements of £598.45 from recent fundraising and donations received.
 - b. An email had been sent to John Challis of the Raven Trust in respect of the letter received from the CCAP at Ekwendene as he had been copied into the letter. No response has been received. It was agreed to let the matter rest pending any further communications from CCAP in Malawi.
4. A grant request had been received by email from Gilbert Lupia in Malawi dated 11 April 2013. In supporting the projects detailed, it was agreed that grant funding could sent directly to Mr Lupia and any further requirement addressed by the trustees visiting in July, by which time the projects identified would be at various stages of completion. A sum of £1,500 approximately (relating to the value of Malawi Kwacha requested to the projects) would be sent to the agent, Mr Lupia, as soon as possible.
5. As noted, Reay and Chrisanne were planning to visit the supported groups in Mzuzu, Malawi over a three week period in July 2013.
6. Fundraising events update:
 - Stawberry tea on 15th June 2013.
 - A coffee morning at the Crown Church hall on a Saturday in Nov 2013 with date to be confirmed.
 - A ladies pampering evening in February 2014. Venue to be agreed.
7. It was agreed that a Facebook page would be opened for the trust on one of the trustees' Facebook account. This would open another channel of communication for the trust.
8. A letter would be sent to the bank advising of a new signatory Chrisanne MacLeod, replacing Iain MacDiarmid who had resigned as a trustee.
9. A suitable person with IT and web design experience would be identified and invited to join the trust in due course. The intention being to have trustees back up to a complement of four.
10. Date of next meeting (to be confirmed) following Reay and Chrisanne's return from proposed visit to Malawi in July 2013.

Signed: Chrisanne A. Macleod

Signed: Reay Macgill